

Harden Village Council



Clerk: Ken Eastwood, Harden Village Council, PO Box 572, Keighley BD21 9FE
clerk@hardenvillagecouncil.gov.uk 07850 049 487

Dear Councillor,

You are summoned to attend the next meeting of Harden Village Council, to be held on **Thursday 14th April, 2022** at 7.15pm in Harden Memorial Hall.



Clerk to the Village Council

9th April, 2022

AGENDA

1. Apologies for Absence

To consider apologies offered.

2. Disclosure of Interest

To receive disclosure of personal and prejudicial interest from members on matters to be considered at the meeting.

- a) To receive declarations of interest from councillors on items on the agenda;
- b) To receive written requests for dispensations for disclosable pecuniary interest;
- c) To grant any requests for dispensation as appropriate.

3. Minutes of Meetings (previously circulated to Members)

- a) To approve minutes of the Village Council meeting held on 10th March, 2021.
- b) To note the Outstanding Issues Report (information only, see Appendix 1).

4. Public Representation

Members of the public are invited to raise any matters of concern for a maximum of 15 minutes.

5. Planning Matters

To formulate observations relating to the following applications: -

22/01228/HOU – Demolition of existing single storey rear extension and construction of new single storey extension with the addition of a garden room outbuilding at 2 Valley View, Harden.

22/01478/CLP - Renovation of outhouse building in keeping with historic use at 5 Ryecroft, Harden.

22/01536/HOU - Single storey rear extension at 16 Sunny Mount, Harden.

(Planning applications can be viewed via Bradford Council's online system <https://planning.bradford.gov.uk/online-applications/>).

6. Exchange of Information

To consider any concerns which may have been passed to the Village Council by residents.

7. Christmas Lights

To receive an update from the Clerk with regard to Christmas lights.

8. Correspondence (see Appendix 2)

To receive the following correspondence and to formulate a response, if appropriate: -

- a) Email from Shipley Area office re. platinum jubilee community grants scheme.
- b) Email from resident re. bees in Harden.
- c) Email from YLCA re. south Pennine branch meeting dates.

9. Financial Matters

- a) To note receipt of £4,000 Additional Restrictions Grant (ARG), from Bradford Council.
- b) To authorise the following payments: -

Payee	Amount	Description
Bradford Council	£2,162.45	Salary payment
Mapping for Change	£2,700	Mapping, engagement & reporting
Buttercrumble Limited	£830.28	Illustrated map (50% payment)
Christmas Plus Limited	£612	Ex hire lamp post Christmas motifs x 3
YLCA	£22.50	Training (Cllr Kitsell)
YLCA	£579	Membership subscription
Starboard Systems Limited	£345.60	Scribe accounts subscription

- c) To note the balances and bank reconciliation reports in Appendix 3.

10. Minor Items and Items for Next Agenda

To note minor items and items for the next agenda.

11. Next Meeting

To confirm the date of the Annual Village Council meeting, as 12th May 2022, at 7.15pm.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME

(A full version of the agenda with appendices is available at <https://hardenvillagecouncil.gov.uk>)

Appendix 1: Outstanding Issues

Subject	Issues	Responsibility	Date of last action	Notes
Allotments	Written representations received on the need for allotments.	Clerk & Members	February 2022	Preferred site not supported by Bradford MDC. Cllr Kitsel to prepare action plan.
Neighbourhood Planning	Ongoing project.	Council, Clerk & Integreat Plus	February 2022	Documents submitted to Bradford MDC.
Telephone Kiosk	Adoption from BT, renovation and usage.	Clerk	February 2022	Signage arrived. Final fit out to be arranged.
Traffic & Transport	Commission traffic survey(s) and expert recommendations.	Cllr Townsend & Clerk	March 2021	MET Consultancy survey data shared with Bradford Highways. Green Travel Project nearing completion.
Climate	Climate emergency actions and projects.	Cllr Wood	March 2022	Cllr Wood establishing an environment working group. Litter pick held 2 April.
Emergency Plan	To develop an emergency plan for Harden.	Cllrs Ahmed & McShera	March 2022	Cllr McShera to contact Bradford Council and progress completion of the Emergency Plan.
Signage & Wayfinding	Project to enhance boundary and village centre signage.	Clerk	October 2021	Wayfinding to be discussed at a future meeting.
Christmas Lights	Procure and install additional lamp post motif lights.	Clerk	March 2022	Agenda item.

Subject	Issues	Responsibility	Date of last action	Notes
Summer Play In Parks	To arrange and promote Play events in Harden Park	Clerk and Bradford MDC	February 2022	Materials received to promote the events collectively with Wilsden PC, Sandy Lane PC and Cullingworth VC.
Road Closures	Research possibility of road closures during the Remembrance Sunday Service.	Cllr Kirkham and Bradford MDC	February 2022	Cllr Kirkham contacted Bradford MDC officer.

Appendix 2: Correspondence

Email From: Shipley Area Office
Date: 31 March 2022
Subject: Platinum Jubilee Community Grants Scheme

Dear All,

The Platinum Jubilee celebrates 70 years of Her Majesty the Queen's reign and to mark this occasion Bradford Council is offering small grants, of up to £250, for communities to come together to join with the national celebrations that will take place between 2 and 6 June 2022.

An event can be anything from a small gathering in a garden, park or driveway, to a larger party with trestle tables down the middle of your street.

For more details and to download an application form please visit <https://www.bradford.gov.uk/your-community/community-grants/bradford-district-platinum-jubilee-community-grants-scheme/>

Completed applications forms should be emailed to Jubilee.grants@bradford.gov.uk by 5pm on Friday 29 April 2022.

For more information about celebrations in the district, including other funding opportunities, please visit <https://www.bradford.gov.uk/platinumjubilee>

Kind regards,

Shipley Area Co-ordinator's Office

Email From: Resident
Date: 28 March 2022
Subject: Bees

Dear ken

I live at top of long lane as you would have been aware last year we had a problem with bee poo? It's started again this year but worse is there anything that can be done?

Thanks.

Email From: YLCA Admin
Date: 24 March 2022
Subject: YLCA South Pennine Branch Meeting dates for June and October 2022

Dear Clerk/Chairman,

Please find below the dates for the YLCA South Pennine Branch meetings in 2022, the agenda and papers for the meetings will be sent prior to the dates.

YLCA Branches are an opportunity for councillors and clerks of member councils to meet together to discuss issues of mutual interest and concern. Branches can invite speakers on parish matters. Councils can influence local, regional and national issues via the Branch meeting.

Any councillor or clerk can attend the Branch meeting but only two representatives from each member council/parish meeting have a vote.

Wednesday, 8 June 2022 at 7pm Denby Dale PC Skelmanthorpe

Wednesday, 12 October 2022 venue to be confirmed

Please forward this email to all councillors to ensure that they are aware of the Branch meeting dates.

Yours sincerely

ADMINISTRATION OFFICER

Appendix 3: Financial Reports

Harden Village Council Summary of Receipts and Payments Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
Administration			0.00 (N/A)	2,075.00	1,767.73	307.27 (14%)	307.27
Assets & Projects			0.00 (N/A)	17,675.00	19,346.94	-1,671.94 (-9%)	-1,671.94
Audit & Accountancy			0.00 (N/A)	400.00	1,001.00	-601.00 (-150%)	-601.00
Donations			0.00 (N/A)	1,000.00	1,000.00	1,000.00 (100%)	1,000.00
Events			0.00 (N/A)	200.00	25.00	175.00 (87%)	175.00
ICT			0.00 (N/A)	1,475.00	1,110.00	365.00 (24%)	365.00
Income	37,755.00	51,902.82	14,147.82 (37%)			0.00 (N/A)	14,147.82
Insurance			0.00 (N/A)	500.00	438.38	61.62 (12%)	61.62
Maintenance & Repairs			0.00 (N/A)	4,100.00	2,658.00	1,442.00 (35%)	1,442.00
Neighbourhood Plan			0.00 (N/A)	1,000.00	2,611.25	-1,611.25 (-161%)	-1,611.25
Newsletter			0.00 (N/A)	750.00	510.00	240.00 (32%)	240.00
Parish Plan			0.00 (N/A)	1,000.00	1,000.00	1,000.00 (100%)	1,000.00
Staff Costs			0.00 (N/A)	14,000.00	20,886.97	-6,886.97 (-49%)	-6,886.97
Training			0.00 (N/A)	200.00	260.59	-60.59 (-30%)	-60.59
Travel			0.00 (N/A)	200.00	153.06	46.94 (23%)	46.94
NET TOTAL	37,755.00	51,902.82	14,147.82 (37%)	44,575.00	50,768.92	-6,193.92 (-13%)	15

Total for ALL Cost Centres	51,902.82	50,768.92
V.A.T.	1,730.03	4,435.48
GROSS TOTAL	53,632.85	55,204.40

Bank Reconciliation at 31/03/2022			
	Cash in Hand 01/04/2021		50,213.77
	ADD Receipts 01/04/2021 - 31/03/2022		53,632.85
			103,846.62
	SUBTRACT Payments 01/04/2021 - 31/03/2022		55,204.40
A	Cash in Hand 31/03/2022 (per Cash Book)		48,642.22
	Cash in hand per Bank Statements		
	Petty Cash	31/03/2022	0.00
	Unity Trust Current Account	31/03/2022	48,642.22
	Barclays Savings Account	31/03/2022	0.00
	Barclays Current Account	31/03/2022	0.00
			48,642.22
	Less unrepresented payments		
			48,642.22
	Plus unrepresented receipts		
B	Adjusted Bank Balance		48,642.22
	A = B Checks out OK		